Department of Medical Education Leadership, Faculty, and Staff

The Department of Medical Education encompasses Undergraduate Medical Education (MD program), Graduate Medical Education, and Continuing Medical Education.

*Strategic Leadership Collaborative (MD Program Leadership Team)

(MD Program Leadership Tea			aD Program Leadership Team)
		Administration	
	David Muller, MD* Dean for Medical Education	Dr. Muller sets the vision, mission, and direction of medical education programs through the recruitment, development and support of faculty and students.	david.muller@mssm.edu Annenberg 13-30
	Michelle Sainté-Willis* Associate Dean for Academic Administration	Ms. Sainté-Willis oversees the administrative and financial divisions of the Medical Education Department otherwise known as people, money, and space. She is also responsible for staffing the department and acting as a liaison to departments throughout the Institution.	michelle.sainte@mssm.edu Annenberg 13-30
	Suzanne Garfinkle, MD Director, Academy for Medicine and the Humanities	Dr. Garfinkle directs the Academy for Medicine and the Humanities which develops curriculum and student events to help recognize and inspire curiosity about humanity for medical students and physicians.	suzanne.garfinkle@mssm.edu Annenberg 13-30
	Brendan Bullen* Director for Academic Administration	Mr. Bullen is responsible for managing the financial and personnel operations and supporting the daily operations of the Department of Medical Education.	brendan.bullen@mssm.edu Annenberg 13-30
	Samantha Amazan Special Events Manager	Ms. Amazan is responsible for the development, implementation, and evaluation of events that engage faculty, students, and community constituencies.	samantha.amazan@mssm.edu Annenberg 13-30
	MéLisa Best Marketing Coordinator	Ms. Best oversees the visual content and streamlines messages produced by the Department of Medical Education. She works with students and faculty to identify and promote programs and initiatives within the MD Program to prospective and current students, staff, and faculty.	<u>melisa.best@mssm.edu</u> Annenberg 13-30
	Jeff Cavalli Technology and Learning System Manager	Mr. Cavalli will work closely with the Curriculum, Student Affairs and Academic Administration teams to integrate technology into the medical education and administrative programming.	

Darinka Gadikota-Klumpers Global Health Program Manager	Ms. Gadikota-Klumpers is responsible for leading and managing all aspects of global health educational programming and, provides support to both faculty and students.	darinka.gadikota@mssm.edu Annenberg 13-30
Leona Hess, PhD* Education Program Director for Strategy and Equity Programs	Dr. Hess is responsible for the leadership, training and education of faculty, staff and students in the areas of racial justice, equity and change management.	leona.hess@mssm.edu Annenberg 13-30
 Assistant Director of Quality and Compliance	The Assistant Director of Quality and Compliance is responsible for leading processes/workflow to embed quality practices in the medical school environment including the management and oversight of compliance, quality audits, and continuous improvement of policies and procedures.	Annenberg 13-30
Melissa De Palma Administrative Coordinator/Assistant to the Dean for Medical Education	Ms. De Palma Coordinator provides administrative support for Dr. Muller, and the Medical Education leadership. She also provides support for special projects.	Melissa.depalma@mssm.edu Annenberg 13-30
Jennifer Meyer Global Health Program Coordinator	Ms. Meyer is responsible for coordinating activities for global health educational programming and, provides support to both faculty and students.	j <u>ennifer.meyer@mssm.edu</u> Annenberg 13-30
Jacklyn Njegric Business Coordinator	Ms. Njegric manages student reimbursements and payroll for faculty and staff in the Department of Medical Education.	jacklyn.njergic@mssm.edu Annenberg 13-30
Viergeline Privat Front Desk Operations/Education Program Assistant	Ms. Privat serves as a liaison between students and staff as the first point of contact.	<u>Viergeline.privat@mssm.edu</u> Annenberg 13-30
Peter Zweig Project Manager, Accreditation and Special Projects	Mr. Zweig organizes, collects, and creates data for reporting to accrediting and governing agencies and provides strategic oversight and partnership to manage projects and initiatives in the Department of Medical Education.	peter.zweig@mssm.edu Annenberg 13-30

	Valerie Parkas, MD*	Dr. Parkas oversees the admissions and	valerie.parkas@mssm.edu
	Senior Associate Dean of Admissions and Recruitment	recruitment strategies that support the goals and mission of ISMMS.	Annenberg 13-90
	Carrie Ernst, MD Co-Chair Admissions Committee		carrie.ernst@mountsinai.org Annenberg 13-90
	Jessica Maysonet Associate Director of Admissions	Ms. Maysonet manages all phases of the application process including prospective students' visits, interviews, and acceptances.	j <u>essica.maysonet@mssm.edu</u> Annenberg 13-90
	Jackie Chudow Assistant Director of Admissions and Recruitment	Ms. Chudow is responsible for the developing and implementing the strategic plan for admissions and pipeline partnerships with universities, high schools and institutions nationwide that is data-driven to achieve recruitment goals.	jacquelyn.chudow@mssm.edu Annenberg 12-05
	Kathleen Jackson Director of Admissions Processing and Systems	Ms. Jackson is responsible for managing the admissions application process, systems and processing staff, for all Programs in both the Medical and Graduate Schools.	kathleen.jackson@mssm.edu Annenberg 13-90
	Deborah Alleyne Admissions Coordinator	Ms. Alleyne provides critical support for all initiatives relating to the recruitment and admission of medical and graduate students.	deborah.alleyne@mssm.edu Annenberg 13-90
J.	Jacqueline Duran Admissions Assistant	Ms. Duran supports the application process for prospective students.	jacqueline.duran@mssm.edu Annenberg 13-90
T	Ruslan Kipnis Admissions Assistant	Mr. Kipnis supports the application process for prospective students.	ruslan.kipnis@mssm.edu Annenberg 13-90
Y I	Julio Arteaga Associate Recruitment Coordinator	Mr. Aratega develops and implements recruitment and marketing strategies for the Office of Admissions.	julio.arteaga@mssm.edu Annenberg 12-05
	Christina Gallo Medical School Admissions Coordinator	Ms. Gallo advises FlexMed students on fulfilling pre-matriculation requirements. She tracks their progress, and collaborates with Admissions, Enrollment, and Student Affairs to ensure a smooth transition to the Icahn School of Medicine.	<u>christina.gallo@mssm.edu</u> Annenberg 12-05

Jeffrey Laitman, PhD Director of the Center for Anatomy and Functional Morphology	Dr. Laitman is Course Director of the Year 1 Structures course and the Director of the Center of Anatomy and Functional Morphology.	j <u>effrey.laitman@mssm.edu</u> Annenberg 12-90
	He also directs the Anatomical Gift Program.	
Ki-Mark Mak, PhD Associate Professor	Dr. Mak teaches in the Year 1 Structures Course.	kimark.mak@mssm.edu Annenberg 12-90
Joy Reidenberg, PhD Professor	Dr. Reidenberg is a Professor of Medical Education and teaches in the Year 1 Course Structures.	joy.reidenberg@mssm.edu Annenberg 12-90
Frankie Steinberg Administrative Coordinator	Ms. Steinberg directly assists Dr. Jeffrey Laitman and coordinates the Anatomical Gift Program.	frankie.steinberg@mssm.edu Annenberg 12-90
Daniela Curcio, PhD Associate Professor	Dr. Curcio is an Associate Professor of Medical Education and teaches in the Year 1 Structures course.	daniela.curcio@mssm.edu Annenberg 18-20
Torrence Wilson Administrative Assistant	Mr. Wilson assists with the Anatomical Gift Program.	torrence.wilson@mssm.edu Annenberg 12-90
Excellence In Youth Edu	ucation	
Alyson Mehr, MSW Program Director	Ms. Mehr manages daily operations in CEYE. She supervises CEYE program/teaching assistants, instructors, and curriculum consultants, who provide support in program implementation. Ms. Davis also supports the CEYE Advisory Council, medical and graduate student-led outreach groups, and works with other ISMMS-related education pipeline efforts.	alyson.mehr@mssm.edu Annenberg 12-33
Kenya Townsend Program Manager	Ms. Townsend is responsible for coordinating, scheduling, and administrative responsibilities focusing on the Science Technology Entry Program (STEP) contract deliverables and College Readiness programs for high school students who are engaged in CEYE programming.	kenya.townsend@mssm.edu Annenberg 12-33
Alexander Joseph Program Coordinator	Mr. Joseph supports the Lloyd Sherman Scholars Program by assessing systematic barriers and reinforcing core social justice principles, to enhance youth development programs.	<u>Alexander.josepg@mssm.edu</u> Annenberg 12-33
-	Joy Reidenberg, PhD Professor Frankie Steinberg Administrative Coordinator Daniela Curcio, PhD Associate Professor Torrence Wilson Administrative Assistant Excellence In Youth Edu Alyson Mehr, MSW Program Director Kenya Townsend Program Manager	Associate ProfessorCourse.Joy Reidenberg, PhD ProfessorDr. Reidenberg is a Professor of Medical Education and teaches in the Year 1 Course Structures.Frankie Steinberg Administrative CoordinatorMs. Steinberg directly assists Dr. Jeffrey Laitman and coordinates the Anatomical Gift Program.Daniela Curcio, PhD Associate ProfessorDr. Curcio is an Associate Professor of Medical Education and teaches in the Year 1 Structures course.Torrence Wilson Administrative AssistantMr. Wilson assists with the Anatomical Gift Program.Program DirectorMs. Mehr manages daily operations in CEYE. She supervises CEYE program/teaching assistants, instructors, and curriculum consultants, who provide support in program implementation. Ms. Davis also supports the CEYE Advisory Council, medical and graduate student-led outreach groups, and works with other ISMMS-related education pipeline efforts.Kenya Townsend Program ManagerMr. Joseph supports the Lloyd Sherman Scholars Program for high school students who are engaged in CEYE program ing.Alexander Joseph Program CoordinatorMr. Joseph supports the Lloyd Sherman Scholars Program down development

	Gary Butts, MD* Chief Diversity & Inclusion Officer for the Mount Sinai Health System and Director of CMCA	Dr. Butts is a leader in developing and fostering diversity and inclusion initiatives in the Mount Sinai Health System. Dr. Butts is also Senior Associate Dean for Diversity Programs, Policy and Community Affairs and a Professor of Medical Education, Pediatrics and Preventive Medicine.	gary.butts@mssm.edu Annenberg 21-70
	Ann-Gel Palermo, MPH, DrPH* Associate Dean for Diversity and Inclusion in Biomedical Education	Dr. Palermo is primarily responsible for overseeing day-to-day activities and the implementation of programs and activities that ensure the successful graduation of minority medical students. She also manages the recruitment, training, and retention of minority faculty to equip them for success in academic medicine. Dr. Palermo is also an Assistant Professor in Medical Education and Pediatrics.	ann-gel.palermo@mssm.edu Annenberg 21-70
	Carmen Duran-Santos Executive Assistant to the	Ms. Duran-Santos manages the administrative operations of the CMCA and is the assistant to	<u>carmen.duran-santos@mssm.edu</u> Annenberg 21-70
	Director of CMCA Sherria McDowell Senior Program Manager	CMCA Director Gary Butts, MD. Ms. McDowell is the Project Manager of the HCOP NERA MedPrep program and works on other related special projects.	sherria.mcdowell@mssm.edu Annenberg 21-70
	Yancy Aracena Administrative Manager	Mr. Aracena is responsible for executive level administrative, programmatic, and fiscal management of operations, programs, and activities largely emanating from the Center for Multicultural and Community Affairs (CMCA), a unit of the Mount Sinai Health System's Office for Diversity and Inclusion (ODI).	<u>yancy.aracena@mssm.edu</u> Annenberg 21-70
	Edward Poliandro, MD Director of Culture Diversity in Medicine Program	Dr. Poliandro is responsible for coordinating and integrating Culture and Medicine initiatives and implementation of new initiatives for high school/collegiate programs, medical students, residents, and faculty. He is also the Chair, Northeast Regional Consortium for Cross Cultural Medical Education.	edward.poliandro@mssm.edu Annenberg 21-70
Office of As	sessment and Evaluation	n	
Sale of the second seco	Robert Fallar, PhD* Associate Dean, Evaluation and Assessment; Assistant Director, IME	Dr. Fallar oversees assessment and evaluation for the medical school. He is responsible for monitoring the performance and continuous evaluation of the curriculum. As Assistant Director of the IME, he supports faculty development and recognition of educational scholarship.	<u>robert.fallar@mssm.edu</u> Annenberg 13-30
	Will Stevens Evaluations and Assessment Manager	Mr. Akonnor is responsible for student, course, and educator evaluations across all four years of medical school. He obtains, tracks, monitors, and summarizes data from the Icahn School of Medicine's online evaluation system and through focus groups and interviews.	will.stevens@mssm.edu Annenberg 13-30
	Marley Akonnor Evaluations and Assessment Coordinator	Mr. Akonnor is responsible for student, course, and educator evaluations across all four years of medical school. He obtains, tracks, monitors, and summarizes data from the Icahn School of Medicine's online evaluation system and through focus groups and interviews.	<u>marley.akonnor@mssm.edu</u> Annenberg 13-30

Office of C	Office of Curricular Affairs		
	Senior Assoc. Dean for Undergrad Medical Education and Curricular Affairs; Director, Institute for Medical Education	The Senior Associate Dean for UME provides leadership and direction of all medical student educational experiences.	Annenberg 13-32
	Shashi Anand, MEd* Associate Dean of Undergraduate Medical Education Affairs	Ms. Anand provides leadership and coordination for the MD program in the areas of student and curricular affairs. She also leads in include strategic planning, resource allocation, implementation, evaluation, change management, and continuous quality improvement, and works closely with faculty, staff and students on improving the learning environment for all medical students.	shashi.anand@mssm.edu Annenberg 13-30
	Rainier Soriano, MD* Associate Dean of Curriculum and Clinical Competence	Dr. Soriano oversees the integration of clinical content throughout all years of training in the MD program.	rainier.soriano@mssm.edu Annenberg 10-14
	David Bechhofer, PhD Co-Director of Curriculum	Dr. Bechhofer serves as Co-Director of the Curriculum along with Dr. Rainier Soriano. Dr. Bechhofer is Professor of Pharmacology and Systems Therapeutics and Medical Education and oversees the Year 1 course Molecular, Cellular, and Genomic Foundations.	david.bechhofer@mssm.edu Annenberg 19-98
	Beverly Forsyth, MD Medical Director—Morchand Center; Director of Medical Student Electives	Dr. Forsyth is the Director of Student Electives and Medical Director of the Morchand Center for Clinical Competence. She is available for questions related to designing nexus courses and electives, how to sign up for electives, etc.	beverly.forsyth@mssm.edu Annenberg 13-30
	Mia Aguayo Clinical Curriculum Manager	Ms. Aguayo coordinates the various aspects of the clinical curriculum. Mia works closely with the clerkship directors and coordinators to ensure appropriate communications and adherence to policies and procedures. She oversees the compliance requirements for students at the Icahn School of Medicine at Mount Sinai and its partnering sites.	mia.aguayo@mssm.edu Annenberg 13-40
	Megan Sacco Year 1 and 2, Curriculum Manager	Ms. Sacco supports the faculty leadership responsible for courses in the Years 1 and 2 of medical school. She manages priority course needs, class schedules, and time-sensitive projects.	megan.sacco@mssm.edu Annenberg 13-40
	Jennifer Bridie Curriculum Coordinator, Clinical Sites and Electives	Ms. Bridie is responsible for coordination of various aspects of the UME program at Mount Sinai Health System clerkship sites, as well as the administrative management of clinical electives and Nexus Learning courses.	jennifer.bridie@mssm.edu Annenberg 13-40

	Djeneba Danioko Year 2 Course Coordinator	Ms. Danioko supports the Year 2 course directors and teaching faculty. She also supports students enrolled in Year 2 courses.	djeneba.danioko@mssm.edu Annenberg 13-40
	Kira Schmidt Year 1 Course Coordinator	Ms. Schmidt works with course directors and teaching faculty. They also supports students enrolled in Year 1 courses.	kira.schmidt@mssm.edu Annenberg 13-40
	Lauren Linkowski* Director, Programs and Resources for Academic Excellence	Ms. Linkowski supports the academic success of all medical students, with a focus on enhancing study skills, learning and test performance.	lauren.linkowski@mssm.edu Annenberg 13-
	Tiffany Moore Senior Clinical Curriculum Coordinator	The Senior Clinical Curriculum Coordinator manages the logistics for and coordinates the InterACT Clerkship; the Primary Care Scholars Program; and InFocus 5, 6, and 7.	tiffany.moore@mssm.edu Annenberg 13-40
	Peredeba Raventhirajah Clinical Curriculum Coordinator	Ms. Raventhirajah is responsible for coordinating programming, processes and initiatives related to LCE, ASM Clinical Sites and Medical Student Compliance.	peredeba.raventhirajah@mssm.edu Annenberg 13-40
	Jeanneth Persaud Compliance & Visiting Student Coordinator	Ms. Persaud coordinates electives for foreign visiting students.	jeanneth.persaud@mssm.edu Annenberg 13-30
	Curriculum Coordinator of ASM, LCE, and Compliance	The Curriculum Coordinator of ASM, LCE, and Compliance manages the logistics of the Art and Science of Medicine, LCE, and Compliance courses. She ensures that the courses run smoothly, oversees the logistics of small groups and clinical sites, and administratively supports faculty development efforts for the course.	Annenberg 13-40
	Jennifer Reyes Administrative Coordinator of Clinical Curriculum	Ms. Reyes provides administrative support for the clinical curriculum in Years 3 and 4 and is responsible for management of Compass 2, and InFocus 5, 6, and 7.	jennifer.reyes@mssm.edu Annenberg 13-40
Disability S	Services		l
	Christine Low Medical Education Disability Officer	Ms. Low works with all Icahn School of Medicine students, in both the School of Medicine and the Graduate School, to facilitate equal access for students with disabilities by coordinating reasonable accommodations.	<u>christine.low@mssm.edu</u> Annenberg 13-48
	Jill Weigley Disability Officer	Ms. Weigley is a Disability Officer to facilitate equal access for students with disabilities.	jill.weigley@mssm.edu Annenberg 13-48

aucation	al Support		
	Steven Yuen Laboratory & Technology Manager	Mr. Yuen manages lab sessions, technology in all rooms, and special compliance materials needed.	steven.yuen@mssm.edu Annenberg 12-33
	Eddie Lugo Lab Support Coordinator	Mr. Lugo coordinates the Lab sessions for Year 1 and 2 Courses. He ensures all lab sessions have the materials needed.	eddie.lugo@mssm.edu Annenberg 12-90
	Herman Supoyo Lab Technician	Mr. Supoyo ensures all technology in lecture, lab, and small group rooms are running properly. He also coordinates lecture recordings.	herman.supoyo@mssm.edu Annenberg 12-90
ffice of E	nrollment Services (Regi	strar, Bursar, & Financial Aid)	
1913	Stephanie Autenrieth	Ms. Autenrieth oversees the Offices of	
	Associate Dean for Enrollment Services and Student Information	Admissions, Registrar, Bursar, Insurance and Financial Aid for the Department of Medical Education and the Graduate School. They partner with offices in Medical Education to provide comprehensive student support.	stephanie.autenrieth@mssm.edu Annenberg 12-70
	Laverne Walker Director, Student Financial Services	Ms. Walker is responsible for managing all aspects of Student Financial Services, including audits, program reviews, budgetary compliance and adhering to policies and procedures.	laverne.walker@mssm.edu Annenberg 12-70
	Noel Davila Assistant Director of Financial Aid	Mr. Davila is responsible for assisting in the administration of Student Financial Services funding from federal, state, institutional, local, and private sources in addition to maintaining compliance with each program's regulations and guidelines.	noel.davila@mssm.edu Annenberg 12-70
	TBD Enrollment Services Administrative Specialist	The Administrative Specialist provides administrative support in the offices of Enrollment Services and Student Information.	Annenberg 12-70
	Nelson Pe Registrar	Mr. Pe oversees the registration, degree audit, and transcript and document requests.	nelson.pe@mssm.edu Annenberg 12-70
	Kamila Bryson Assistant Registrar	Ms. Bryson coordinates electives for Icahn School of Medicine students and visiting students. She also helps students with registration, degree audit, transcripts, and document requests.	kamila.bryson@mssm.edu Annenberg 13-30

	Kristy DiPalma Assistant Registrar	Ms. DiPalma works with students, and faculty to update, correct and maintain accurate student records. Additionally, she assists the Registrar with government and NGO reports, degree requirements on student enrollments, and status updates on all enrollments.	kristy.dipalma@mssm.edu Annenberg 12-70
	Leonara Dasu Student Loan Coordinator	Ms. Dasu coordinates Student Health Insurance and Student Loans.	leonara.dasu@mssm.edu Annenberg 12-70
	Yannick Forbes	Mr. Forbes manages the Scholarship Processing	vannick.forbes@mssm.edu
	Financial Aid Coordinator	and Financial Aid Loans.	Annenberg 12-70
	Phillip Parke	Mr. Parke oversees the billing for student	phillip.parke@mssm.edu
	Bursar TBD	tuition.	Annenberg 12-70
	Associate Registrar	The Associate Registrar supports the registration processes for the medical and graduate students.	Annenberg 12-70
Institute f	or Medical Education (IM		
	Reena Karani, MD, MHPE* Senior Assoc. Dean for Undergrad Medical Education &	Dr. Karani is Professor of Medical Education, Geriatrics and Palliative Medicine, and Medicine. Dr. Karani oversees the Curriculum	reena.karani@mssm.edu Annenberg 13-32
	Curricular Affairs; Director, Institute for Medical Education	and Assessment and Evaluation for the four years of the MD program. In addition, she is the Director of the Institute of Medical Education which rewards educators, conducts faculty development across the health system, and supports medical education scholarship and research.	
	Robert Fallar, PhD* Associate Dean, Evaluation and Assessment; Assistant Director, IME	Dr. Fallar oversees the assessment and evaluation. He is responsible for monitoring the performance and continuous evaluation of the curriculum. As Assistant Director of IME, he supports faculty development and recognition of educational scholarship.	robert.fallar@mssm.edu Annenberg 13-30
	Olga Alagiozidou Program Manager, Institute for Medical Education	Ms. Alagiozidou manages the Institute for Medical Education's membership, events, and programs in order to foster the development of faculty and scholarship.	olga.alagiozidou@mssm.edu Annenberg 13-30
Medical St	udent Research Office (M	(SRO)	
	Mary Rojas, PhD* Director, MSRO	Dr. Rojas develops scholarly programs and integrates them into the medical education curriculum to encourage critical thinking, creativity, and life-long learning. She directs PORTAL (Patient-Oriented Research Training and Leadership), a five-year MD/MSCR program, the Summer Research Scholars Program, the Distinction in Research Track, and the Scholarly Year Program.	<u>mary.rojsas@mssm.edu</u> Annenberg 12-36
	TBD	The Associate Director of MSRO and Co- Director of PORTAL co-directs the SCHOLAR and PORTAL programs.	

	Associate Director, MSRO Co-Director, Portal Program and Scholar Program		
	Jenny Lin, MD Associate Director, MSRO Co-Director, Scholar Program	Dr. Lin is an Associate Professor of Medicine in the Department of Medicine. Dr. Jao co-directs the SCHOLAR program.	jenny.lin@mountsinai.org 17 East 102 Street, 6th Floor WEST - 157
	Keith Sigel, MD Associate Director, MSRO Co-Director, Portal Program	Dr. Sigel is an Assistant Professor of Medicine in the Division of General Internal Medicine. Dr. Sigel co-directs the PORTAL program.	<u>Keith.sigel@mssm.edu</u> CAM D6W 122
	Grace Oluoch Senior Program Coordinator	Ms. Oluoch co-coordinates the Medical Student Research Day, Research projects, and Scholarly Year.	grace.oluoch@mssm.edu Annenberg 12-18
	Yakhira Encarnación- Patterson Senior Program Coordinator	Ms. Encarnación-Patterson supports medical student research programming, processes and initiatives for the SCHOLaR and the PORTAL Programs.	Yakhira.Encarnación- Patterson@mssm.edu Annenberg 12-18
Morchand	Center For Clinical Comp	oetence	
	Beverly Forsyth, MD Medical Director of the Morchand Center; Director of Student Electives	Dr. Forsyth is the Director of Student Electives and Medical Director of the Morchand Center for Clinical Competence. She is available for questions related to designing nexus courses and electives, elective sign-up, and more.	<u>beverly.forsyth@mssm.edu</u> Annenberg 13-30
	Terry Sommer Director of the Morchand Center	Ms. Sommer oversees all activities at the Center, which provides Standardized Patient training experiences for over 2500 trainees. Ms. Sommer directs a variety of training video using SPs and leads workshops in listening and communication, using theater techniques.	terry.sommer@mssm.edu Annenberg 13-98



	communication, using theater techniques.	
Nikki Martin	Ms. Martin oversees the daily operations at the	nikki.martin@mssm.edu
Education Program Manager	Morchand Center ensuring quality and	Annenberg 13-98
	efficiency of the Center's programs and	
	technology.	
Meghan Green	Ms. Green is responsible for coordinating the	meghan.green@mssm.edu
Program Coordinator	programs in the Morchand Center, managing	Annenberg 13-98
	the standardized patients (SPs) and overseeing	
	the logistics of the programs. She provides	
	support and direction to the clients, students	
	and SPs.	

	Fariba Khan Administrative Coordinator	Ms. Khan assists with all daily administrative and operational functions within the Morchand Center for Clinical Competence. She is the first point of contact within the center and, is responsible for greeting visitors, answering phones and assisting with daily program logistics and operations.	<u>fariba.khan@mssm.edu</u> Annenberg 13-98
Office of St	tudent Affairs		
	Tara Cunningham, EdD* Senior Assoc. Dean for Undergrad Medical Education and Student Affairs	Dr. Cunningham leads and directs the support, development, and advocacy of medical students.	<u>tara.cunningham@mssm.edu</u> Aron Hall
	Shashi Anand, MEd* Associate Dean of Undergraduate Medical Education Affairs	Ms. Anand oversees the Curricular and Student Affairs teams. Her primary goal is to ensure that student programming runs smoothly and efficiently to ensure an optimum learning environment for students. She is also is the Co- Director of InFocus 5, 6, and 7 and runs the leadership portion of InFocus 8.	<u>shashi.anand@mssm.edu</u> Annenberg 13-30
	Alicia Hurtado, MD* Associate Dean for Medical Student Well-being and Student Affairs	Dr. Hurtado is currently the Associate Dean for Medical Student Well-being and Student Affairs where she oversees the implementation of a range of evidence-based programs for medical students and works closely with existing student and faculty leaders already involved in efforts to promote student well-being. She is also the Director of Mount Sinai's Adult psychiatry resident clinic.	alicia.hurtado@mssm.edu 345 E. 102nd St.
	Caroline Cromwell, MD Faculty Advisor	Dr. Cromwell provides academic, personal, and career guidance from orientation through graduation. The advisors are available to offer support, information, and referrals to department-specific mentors, as well as guide students through the career planning process.	caroline.cromwell@mountsinai.org 10 E 102nd St, 2nd Floor
	Monica Dweck, MD Faculty Advisor	Dr. Dweck is a board-certified ophthalmologist at Mount Sinai Doctors. Dr. Dweck is also a Faculty Advisor. She provides academic, personal, and career guidance from orientation through graduation. The advisors are available to offer support, information, and referrals to department-specific mentors, as well as guide students through the career planning process.	monica.dweck@mountsinai.org Annenberg 13-90
	Sharon Edwards, MD Faculty Advisor	Dr. Edwards is an Associate Professor of Pediatrics. She is currently the Director of the Mount Sinai Pediatric School-Based Health Centers which provide comprehensive care to children in East Harlem. She is the Vice Chair for Diversity Initiatives in the Department of Pediatrics and a Faculty Advisor. She provides academic, personal, and career guidance from orientation through graduation. The advisors are available to offer support, information, and referrals to department-specific mentors, as well as guide students through the career planning process.	sharon.edwards@mountsinai.org Annenberg 4-06

	Allison Gault, MD Faculty Advisor	Dr. Gault is an Assistant Professor of Pediatrics. A long time clinician educator, Dr. Gault has	allison.gault@mountsinai.org Annenberg 4-50
		taught many medical students. Dr. Gault is also a Faculty Advisor. She provides academic, personal, and career guidance from orientation	Aimenberg 4-30
		through graduation. The advisors are available to offer support, information, and referrals to department-specific mentors, as well as guide students through the career planning process.	
	Meredith Grossman, MD	Dr. Grossman is an Assistant Professor of	meredith.grossman@mssm.edu
	Faculty Advisor	Pediatrics and sees patients at the Faculty Practice. Dr. Grossman is also a Faculty Advisor. She provides academic, personal, and career guidance from orientation through	Kravis Children's Hospital 1184 5th Ave, 8th Floor
		graduation. The advisors are available to offer support, information, and referrals to department-specific mentors, as well as guide students through the career planning process.	
	Craig Katz, MD	Dr. Katz is an Associate Clinical Professor of	craig.katz@mssm.edu
CC)	Faculty Advisor	Psychiatry and Medical Education. He is a Faculty Advisor. He provides academic, personal, and career guidance from orientation through graduation. The advisors are available to offer support, information, and referrals to department-specific mentors, as well as guide students through the career planning process.	Annenberg 13-30
-	Maria Maldonado, MD	Dr. Maldonado is an Associate Professor of	
	Faculty Advisor	Medicine. She provides academic, personal, and career guidance from orientation through graduation. The advisors are available to offer support, information, and referrals to department-specific mentors, as well as guide	
	Delevite Deve de MD	students through the career planning process.	
	Roberto Posada, MD Faculty Advisor	Dr. Posada is an Associate Professor of Pediatrics and Medical Education. He provides academic, personal, and career guidance from orientation through graduation. The advisors are available to offer support, information, and referrals to department-specific mentors, as well as guide students through the career planning process.	roberto.posada@mssm.edu Annenberg 17-92b
	Talia Schwartz, MD, PhD	Dr. Schwartz is an Assistant Professor in the	talia.swartz@mssm.edu
	Faculty Advisor	Division of Infectious Diseases in the Department of Medicine. She provides academic, personal, and career guidance from orientation through graduation for MD/PHDs. The advisors are available to offer support, information, and referrals to department- specific mentors, as well as guide students through the career planning process.	Annenberg 23-02A
	Jillian Palmer	Ms. Palmer assists in the administration of a	jillian.palmer@mssm.edu
	Assistant Director, Student Affairs	variety of projects and initiatives for students, faculty and staff. She oversees student programming and communications, supports	Aron Hall
		the faculty advisory, and assists students with personal and academic issues, life events and leaves of absence.	

	Gwendolyn Casiano Student Affairs Program Coordinator	Ms. Casiano coordinates the residency application process, career planning services, and general Student Affairs questions.	gwendolyn.casiano@mssm.edu Aron Hall
	Daniel Conover Student Affairs Program Coordinator	Mr. Conover supports programming, processes and initiatives for Student Affairs. He is available to answer questions about student support.	daniel.conover@mssm.edu Aron Hall
	Devin Cox Student Affairs Program Assistant	Mr. Cox assists the Student Affairs team.	devin.cox@mssm.edu Aron Hall
Student He	ealth and Mental Health (Office	
	Lori Zbar, MD Director of Student Health	Dr. Zbar oversees the Student Health team.	lori.zbar@mssm.edu Center for Advanced Medicine 17 E 102 St, 4th Floor Room D4-246
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Brijen Shah, MD Associate Dean for Quality Improvement and Patient Safety, GME	Dr. Shah is the GME Associate Dean for Quality Improvement and Patient Safety.	
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Celicia Montgomery GME Administrator	Ms. Montgomery oversees the ACGME transactions, manages the Duty Hour monitoring reports, provides support for new innovations training, and manages hospital- based subcommittees.	<u>celicia.montgomery@mssm.edu</u> Annenberg, 12-46
Merdena Harrell Senior House Staff Affairs Administrator	Ms. Harrell oversees the onboarding for house staff and rotators, and processes PLA's.	<u>Merdena.harrell@mssm.edu</u> Annenberg, 12-46
Judy Irons House Staff Affairs Administrator	Ms. Harrell oversees the onboarding for house staff and rotators, and processes PLA's.	Judy.irons@mssm.edu Annenberg, 12-46
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Angelic Cotto House Staff Affairs Administrator	Ms. Cotto manages rotators' credentials, house staff reappointments, and the certificates of completion/termination of house staff.	angelic.cotto@mssm.edu Annenberg, 12-46

	Pascal Ferreira GME Administrator	Ms. Ferreira is the project manager for the ISMMS GME Research Fair, MSHE Travel Fund, and other special projects. She also provides support of the MSH House Staff Council, of DIO, and GMEC/GME meetings.	pascal.ferreira@mssm.edu Annenberg, 12-46
	Tara Jefferson GME Administrator, Events and Projects	Ms. Jefferson manages special projects and events for GME (i.e., Chief Resident Retreat and GME Educational Conference), and strategizes communications.	<u>tara.jefferson@mssm.edu</u> Annenberg, 12-46
	Jacinta Russell GME Administrator, Surgical	Ms. Russell oversees the ACGME transactions, manages the Duty Hour monitoring reports, provides support for new innovations training, and manages the Surgical subcommittee.	j <u>acinta.russell@mssm.edu</u> Annenberg, 12-46
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	Muhammad Khalid GME Administrator, Well-being and CLER	Mr. Khalid manages the GME Wellness Activities and GME Resident Well-being Subcommittee as well as Quality and Patient Safety Initiatives, including the Clinical Learning Environment Review (CLER) Subcommittee.	<u>muhammad.khalid@mssm.edu</u> Annenberg, 12-46
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	Shou-Su Yu House Staff Systems Administrator	Ms. Yu is the House Staff Systems Administrator for Finance in GME.	<u>shou-su.yu@mssm.edu</u> Annenberg, 12-46
Continuing	g Medical Education		
	Peter Brodhead Director, Continuing Medical Education	Mr. Brodhead manages the Office of CME, and who in conjunction with Mount Sinai faculty, develops and delivers cutting edge continuing medical education programming to physicians and other health care providers with the goal of improving the quality, safety, and efficacy of clinical care. He is responsible for ensuring that all educations activities adhere to Mount Sinai's and the ACCME policies. He is the point person for all educational grants related to CME.	peter.brodhead@mssm.edu 320 East 94 th Street, 5 th Floor
	Lynette Bobbitt Enduring Materials Coordinator	Ms. Bobbitt manages the planning, approval and execution of CME Enduring Materials and Live Activities (Conferences). She also supports in the coordination of medical education grants for the department. She	lynette.bobbitt@mssm.edu 320 East 94th Street, 5th Floor

	supports the daily operations of the CME Office.	
Nelson Chin Financial Analyst	Mr. Chin provides overall financial guidance and support for the CME office and works with the Director and staff to implement practices to enhance operations.	nelson.chin@mssm.edu 320 East 94 th Street, 5 th Floor
Jeanette Cotto Program Coordinator	Ms. Cotto manages the planning, approval and execution of CME Live Activities (Conferences).	jeanette.cotto@mssm.edu 320 East 94 th Street, 5 th Floor
Nicole Henry Data Coordinator	Ms. Henry is responsible for the coordination and support of CME Program registration and the maintenance of the database, which manages participant registration and payment. She also provides support for the daily operations of the CME office.	nicole.a.henry@mssm.edu 320 East 94 th Street, 5 th Floor
Grand Rounds Coordinator	The Grand Rounds Coordinator is responsible for managing the tracking and compliance of all Regularly Scheduled Series (i.e. grand rounds) at MSH and its affiliates: EHC, JHH, Bronx-Lebanon, QHC and MSQ. She supports the daily operations of the CME Office.	320 East 94 th Street, 5 th Floor
Annette Roman Program Coordinator Grand Rounds Coordinator	Ms. Roman is responsible for managing the tracking and compliance of all Regularly Scheduled Series (i.e. grand rounds) at Mount Sinai St. Luke's and Mount Sinai West. She manages the planning, approval and execution of CME Live Activities (Conferences).	annette.roman@mssm.edu 320 East 94 th Street, 5 th Floor
Wini Sapong Program Coordinator	Ms. Sapong manages the planning, approval and execution of CME Live Activities (Conferences).	wini.sapong@mssm.edu 320 East 94 th Street, 5 th Floor
Program Coordinator	The Program Coordinator is responsible for managing the tracking and compliance of all Regularly Scheduled Series (i.e. grand rounds) at Mount Sinai Beth Israel and Mount Sinai Brooklyn. They manage the planning, approval and execution of CME Live Activities (Conferences).	320 East 94 th Street, 5 th Floor
Maryam Kojiashvili Administrative Assistant	Ms. Kojiashvili is responsible for handling the administrative assignments for CME.	<u>maryam.kojiashvili@mssm.edu</u> 320 East 94 th Street, 5 th Floor